

# CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT

100 Lincoln Street | Sitka, Alaska 99835

[www.cityofsitka.com](http://www.cityofsitka.com)

[planning@cityofsitka.org](mailto:planning@cityofsitka.org)

907-747-1814

## ***SITKA HISTORIC PRESERVATION COMMISSION***

Regular Monthly Meeting

**Harrigan Centennial Hall**

December 13, 2023, 6 p.m.

### **AGENDA**

- I. CALL TO ORDER & ROLL CALL**
- II. APPROVAL OF AGENDA**
- III. APPROVAL OF MINUTES**
  - a. October 11, 2023
- IV. GUEST &/OR PERSONS TO BE HEARD**
- V. REPORTS & CORRESPONDENCE**
- VI. OLD BUSINESS**
  - b. Historic Preservation Plan Update
- VII. NEW BUSINESS**
  - c. Sitka Maritime Heritage Society grant and project update.
  - d. Historic Preservation Fund and project updates on Whitmore Hall and Tillie Paul Manor.
  - e. 718 Alice Loop, new construction of a tri-plex.
- VIII. SET NEXT MEETING DATE(S):**

(2<sup>nd</sup> Wednesday of the Month, 6pm **Harrigan Centennial Hall**)  
**Wednesday, January 10, 2024** – Regular Monthly Meeting
- IX. ADJOURNMENT**

**SITKA HISTORIC PRESERVATION COMMISSION**

Regular Monthly Meeting  
**Harrigan Centennial Hall**  
October 11, 2023, 6 p.m.

**DRAFT MINUTES**

**I. CALL TO ORDER & ROLL CALL**

**Chair Littlefield called the meeting to order at 6:03 pm.**

Present: Roby (Koolyéik) Littlefield (Chair), James (Kushxeet) Poulson, Danielle Pensley (telephonic, left meeting at 6:10 PM), Karen Lucas, Dionne (Yeidikook'aa) Brady-Howard, JJ Carlson (Assembly Liaison)  
Staff: Kim Davis

**II. ELECTION OF OFFICERS**

**M/Lucas-S/Littlefield moved to elect Commissioner Littlefield as Chair, Commissioner Brady-Howard as Vice Chair, and Commissioner Poulson as Secretary. Motion passed 4-0 by voice vote.**

**III. APPROVAL OF AGENDA**

**M/Poulson-S/Lucas, moved to approve the agenda. Motion passed 4-0 by voice vote.**

**IV. APPROVAL OF MINUTES**

**a. July 12, 2023 minutes**

**M/Poulson-S/Lucas, moved to approve the minutes of September 13, 2023. Motion passed 4-0 by voice vote.**

**V. GUESTS &/OR PERSONS TO BE HEARD**

**VI. REPORTS & CORRESPONDENCE**

Poulson reported that he and Jarred Hope-Lang had submitted the Sitka Indian Village to the 2024 list of America's Most Endangered Historic Places as part of the National Trust for Historic Preservation. Davis reported there were two open seats on the Commission.

**b. National Historic Landmarks Committee**

Davis provided correspondence from the National Historic Landmarks Committee (NHL) on the Sitka Naval Operating Base and U.S. Army Coastal Defenses update to the National Landmark. Davis provided the commissioners with the information to attend the meeting. The NHL was updating the National Landmark with additional information regarding the significant role in protecting Alaska during World War II.

**VII. UNFINISHED BUSINESS**

**c. Historic Preservation Plan.**

Poulson requested the most up-to-date plan be sent to members of the Commission.

**VIII. NEW BUSINESS**

**d. 110 College Drive, Whitmore Hall – installation of heat pump system, replacement of 14 interior and exterior doors, and replacement of front porch steps.**

Poulson provided an update of the project at Whitmore Hall that had received a grant to install a new heating system, replace the front porch steps, new interior and exterior doors, and new fixtures in the bathroom's. The front porch would be restored to its original design and all the doors would be from Douglas Fir. The building had been poorly heated in the past and a new heating system was needed to maintain the structure. Commissioners determined there was no impact to the historical landmark and recommend approval.

**M/Lucas-S/Brady, moved to recommend the request at 110 College Drive. Motion passed unanimously by voice vote.**

**e. 234 Kaagwaataan Street, replace and expand existing deck and stairs, new covered roof over main entrance.**

Davis introduced a building permit request at 234 Kaagwaataan Street. The owner wanted to replace the decks and stairs, connect the front and rear decks, and add a covered roof over the main entrance. Commissioners determined there was no impact to the historical area and recommend approval.

**M/Poulson-S/Lucas, moved to recommend the request at 234 Kaagwaataan Street. Motion passed 4-0 by voice vote.**

**IX. SET NEXT MEETING DATE(S):**

(2<sup>nd</sup> Wednesday of the Month, 6pm, Harrigan Centennial Hall)  
**Wednesday, November 8, 2023 – Regular Monthly Meeting**

**X. ADJOURNMENT**

Chair Littlefield, hearing no objection, adjourned the meeting at 6:39 PM

# Sitka Historic Preservation Commission

## For Request for Review of Potential Impacts to Heritage Resource(s)

A. Contact Name JR & Kathy Dumag

Address 722 Alice Loop

City Sitka

State AK

Zip 99835

Phone 907-738-7021

Fax \_\_\_\_\_

email \_\_\_\_\_

B. Agency undertaking project: (circle)

Private

City

State

Federal

Department \_\_\_\_\_

C. Date Agency received proposed project: \_\_\_\_\_

D. Are Federal funds involved (grants, funding, agency)

yes

no

E. Are State funds involved (grants, funding, agency)

yes

no

F. Will the project affect a National Historic Landmark or a site in the National Register of Historic Places? (See Appendix A)

yes

no

G. Is the site listed in the Alaska Heritage Resource Survey inventory?

yes

no

If yes, Site Number \_\_\_\_\_

Preservation Status \_\_\_\_\_

(refer to AHRS inventory for more information)

H. Is the Project within the Sitka Indian Village or Downtown Sitka

yes

no

I. Build date of current structure New Construction

J. Describe the proposed project

New construction of a tri-plex at 718 Alice Loop Road. Lot currently vacant.

K. Purpose/Objectives for the undertaking

New housing.

L. Attach:

- Copy of a map of the proposed project including latitudinal and longitudinal information
- Property owner information
- Any other pertinent information

Mail Coversheet and attachments to:

Sitka Historic Preservation Commission

C/O City and Borough of Sitka

100 Lincoln Street

Sitka, Alaska 99835

Notes to Applicant:

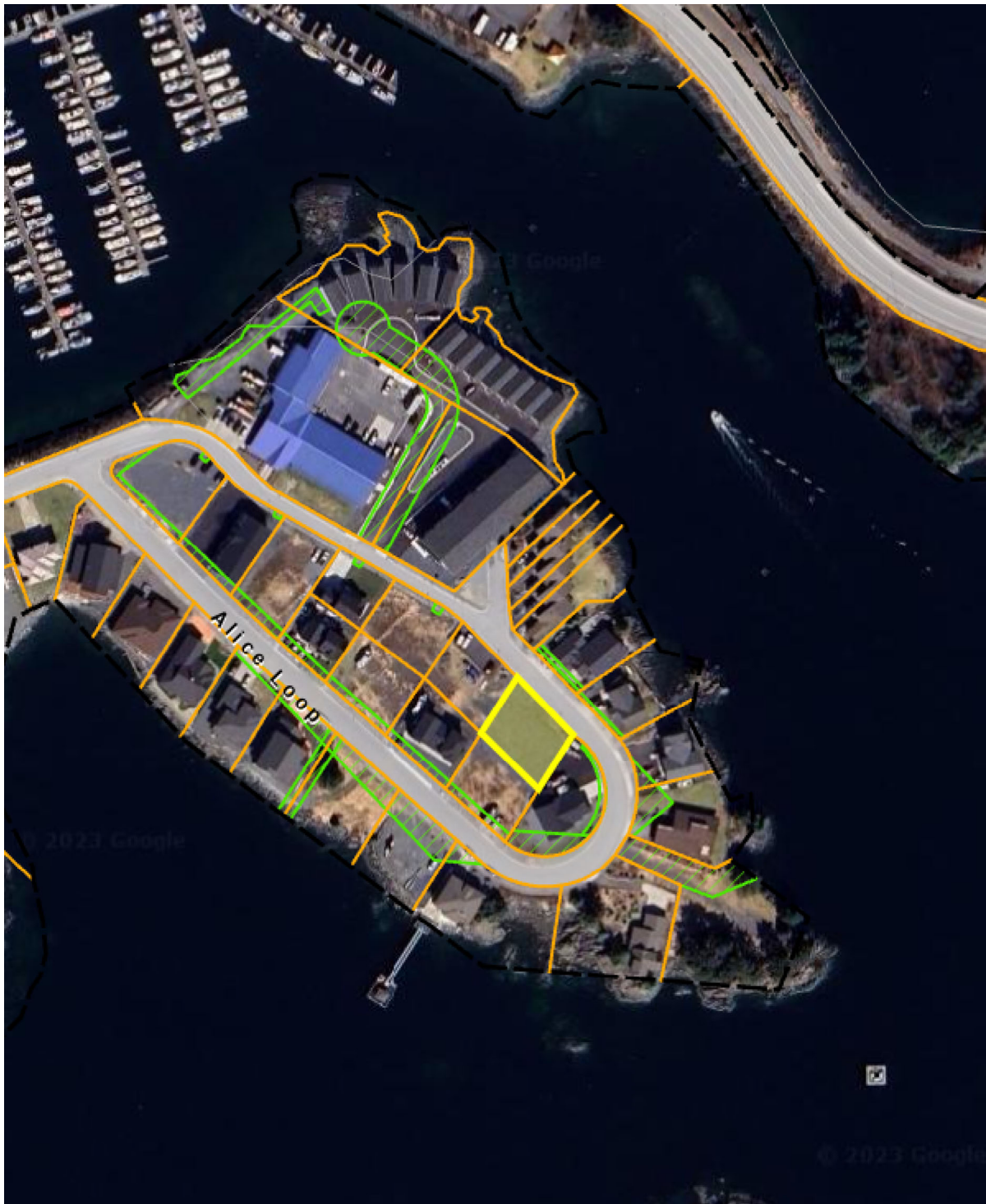
- Review will take place only during regular commission meetings or on an as needed basis.
- Projects along Lincoln or Katlian Streets will require review with Planning Department staff.
- The meetings are public and convene the second Wednesday of each month as advertised.
- Review process may take up to 60 days.
- The SHPC reserves the right to request additional information and/or time to review projects.

FOR THE CHAIR OF THE HPC ONLY:

ACTION: \_\_\_\_\_

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_





RECEIVED  
NOV 13 2023

CBS BLDG DEPT

APPLICANT COPY



SHEET NUMBER

1

11/8/2023

DRAWN BY: S.M.

TITLE:

OVERVIEW

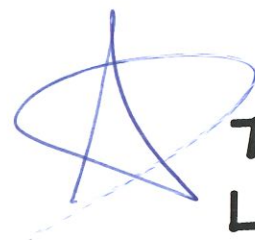
CLIENT:

JR. AND KATHY DUMAG  
722 ALICE LOOP  
SITKA, AK 99835  
907-738-7021

CONTRACTOR:

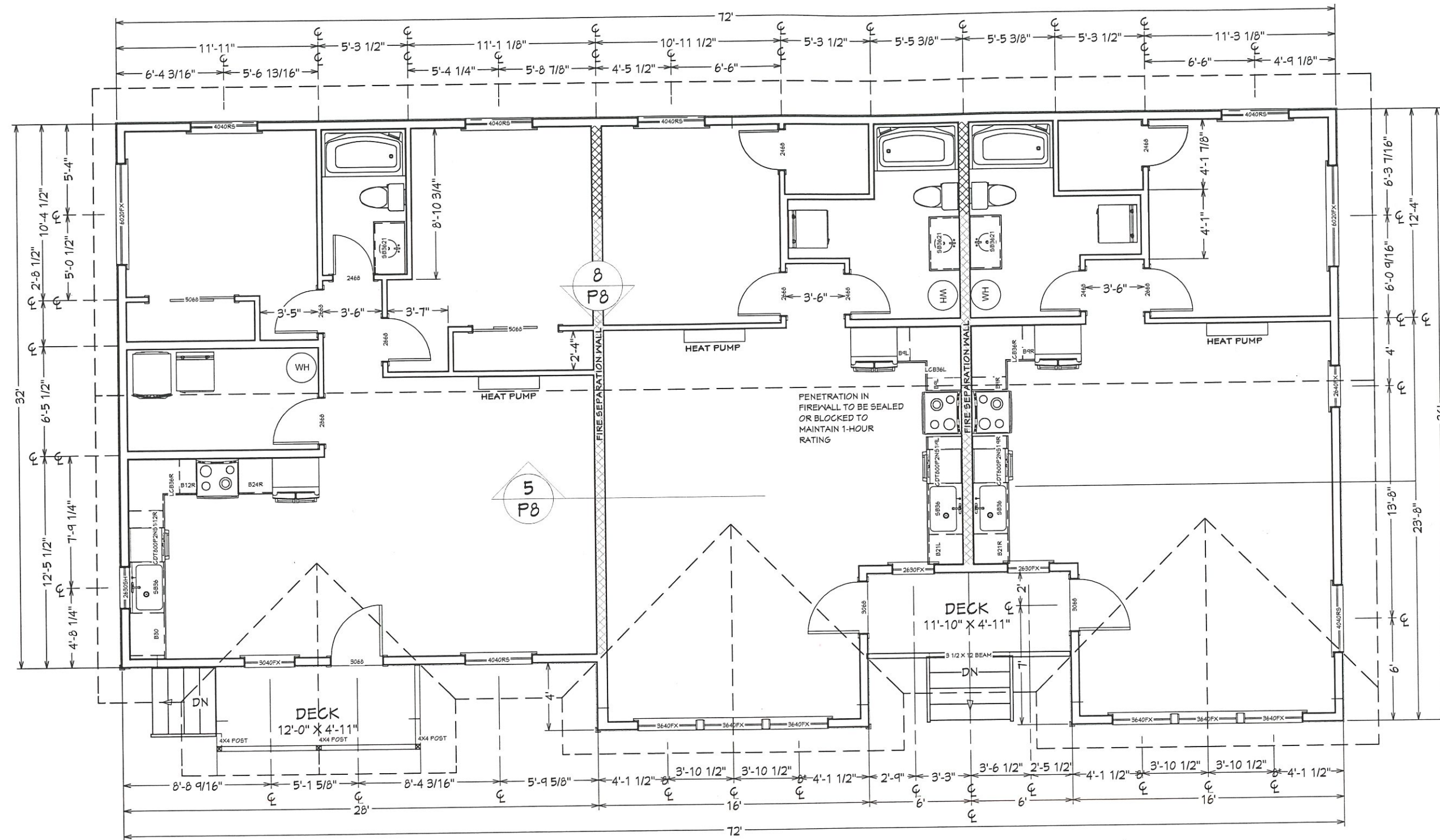
TITAN CONSTRUCTION  
220 KRAMER AVE  
SITKA, AK 99835  
(907) 752-0415

APPLICANT COPY



718 ALICE LOOP ROAD  
LOT 9, CHARLIE JOSEPH SUBDIVISION

TITAN  
CONSTRUCTION



LIVING AREA  
2372 SQ FT

**INSULATION, ATTICS, AND CRAWL SPACES**

1. FIBERGLASS BATT INSULATION: R30 IN FLOOR, R21 IN WALL, AND R38 IN CEILING
2. 2" XPS FOAM ON INNER FACE OF ALL EXTERIOR HEADERS
3. RIM JOIST INSULATED ON INSIDE WITH XPS FOAM OR VERSA-FOAM CLOSED CELL SPRAY FOAM
4. ALL PENETRATIONS IN EXTERIOR WALLS WILL BE SEALED WITH SPRAY FOAM
5. FIRE SEPARATION WALL WILL BE INSULATED WITH TWO LAYERS OF 3-1/2" X 22-1/2" MINERAL WOOL INSULATION

**STAIRS, HANDRAILS, AND GUARDRAILS**

1. RISERS FOR OUTSIDE STAIRS WILL BE 7" WITH A TREAD DEPTH OF 11-1/4"
2. HANDRAIL ON STAIRS TO MEET IBC STAIR REQUIREMENTS
3. SPECIFICATIONS OF HANDRAIL, GUARDRAIL, AND DECK RAILING TO BE DETERMINED BY OWNER

**EXTERIOR DECKS, DOORS, WINDOWS, ROOFING, AND SIDING**

1. EXTERIOR FINISHES TO BE DETERMINED BY OWNER

SHEET NUMBER  
**3**

NO SCALE  
11/8/2023  
DRAWN BY: S.M.

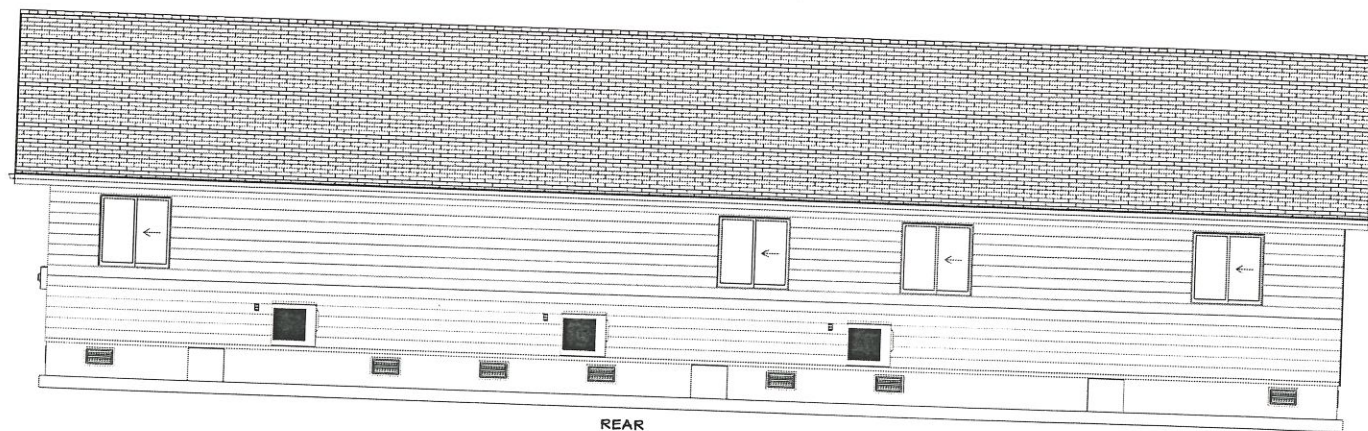
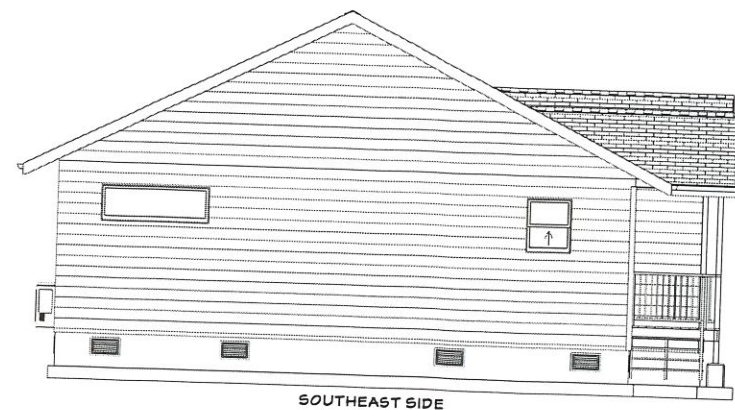
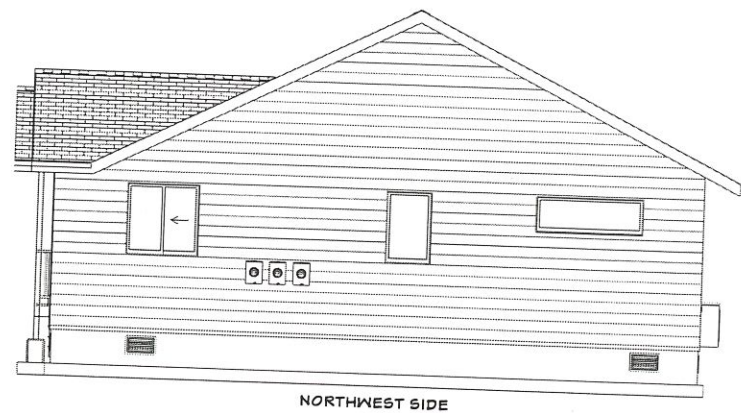
TITLE:  
**FLOOR PLAN**

CLIENT:  
JR. AND KATHY DUMAG  
T22 ALICE LOOP  
SITKA, AK 99835  
907-738-7021

CONTRACTOR:  
TITAN CONSTRUCTION  
220 KRAMER AVE  
SITKA, AK 99835  
(907) 752-0415







**INTERIOR FINISHES**

1. MILGARD DOUBLE PANE VINYL WINDOWS U-VALUE OF .30 OR LESS
2. VINYL CLICK FLOORING THROUGHOUT (OWNER CHOICE)
3. 5/8" TYPE X DRYWALL, FIRE TAPED, ON ALL INTERIOR GARAGE WALLS AND TWO LAYERS OF 5/8" TYPE X GYPSUM GARAGE CEILING.
4. 1/2" DRYWALL ON SECOND FLOOR WALLS, WITH ONE LAYERS OF 5/8" GYPSUM ON CEILING

**HEATING AND VENTILATION**

1. LIVING SPACE WILL BE HEATED WITH A HEAT PUMP
2. HOT WATER PROVIDED BY ELECTRIC HOT WATER HEATER IN GARAGE
3. GARAGE HEATING TO BE DETERMINED BY OWNER.
4. EXHAUST ONLY VENTILATION WITH TIMED PANASONIC WHISPERGREEN BATHROOM FANS IN EACH BATHROOM

SHEET NUMBER

4

NO SCALE

11/8/2023

DRAWN BY: S

TITLE:

ELEVATIONS

CLIENT:

JR. AND KATHY DUMAG  
722 ALICE LOOP  
SITKA, AK 99835  
907-738-7021

CONTRACTOR:

TITAN CONSTRUCTION  
220 KRAMER AVE  
SITKA, AK 99835  
(907) 752-0415